



Lafayette Paralegal Association

Post Office Box 2775
Lafayette, LA 70502-2775

lpa-la.org

APPLICATION FOR ACTIVE OR ASSOCIATE MEMBERSHIP

Name _____ Active _____ Associate _____

New _____ Renewal _____ Prefer Contact (mail, e-mail and telephone) at Home _____ Work _____

Home Address _____ City & Zip _____

Home Phone _____ Cell Phone _____ Home E-mail _____

Employer _____ Work Phone _____ Fax _____

Address _____ City & Zip _____

Work E-mail _____

Are you a practicing paralegal? _____ Full time _____ Part time _____ Years of paralegal experience _____

Areas of specialty, if any (i.e. litigation, real estate) _____

Universities/colleges graduated from _____ Address _____

Highest degree obtained _____ Year _____

Name of paralegal program completed _____ Address _____

Year completed _____ ABA Approved Yes _____ No _____

List Professional Certifications through national and/or state paralegal organizations _____

Please indicate on which of the following committees you would be interested in serving:

_____ Job bank	_____ Public Relations	_____ Membership	_____ Newsletter
_____ Photographer/Historian	_____ Program	_____ Fundraising	_____ Social
_____ Technical Web page	_____ Scholarship	_____ Education	

Signature

Date

NOTE: Active/voting members please complete Attorney Attestation if you are: (1) a new member; (2) renewing but have changed job status; (3) moving from student/associate membership to active/voting membership; or (4) a free-lance paralegal (free-lance paralegals must complete attestation each year in compliance with By-Laws).

APPLICATION FOR SUSTAINING MEMBERSHIP

Name _____ Corporate _____ Individual _____

Address _____ Phone _____ Fax _____

E-mail _____ Publish link on LPA web page? Yes _____ No _____

Signature

Date

**DUES MUST ACCOMPANY APPLICATION.
INCOMPLETE APPLICATIONS CANNOT BE ACCEPTED.
ALL APPLICATIONS ARE REVIEWED BY THE EXECUTIVE COMMITTEE.**

LAFAYETTE PARALEGAL ASSOCIATION DOES NOT DISCRIMINATE AGAINST QUALIFIED APPLICANTS ON THE BASIS OF RACE, RELIGION, SEX, AGE, NATIONAL ORIGIN, OR DISABILITY.

MEMBERSHIP CLASSIFICATIONS *

Active (Voting) \$35

Associate/Student (Non-voting) \$35

Sustaining (Non-voting) \$75

Active/Voting Members:

1. Any individual, whether or not currently employed as a paralegal, who has attained a certification from a national organization administering nationally recognized paralegal certification examinations, and whose national certification remains valid pursuant to the requirements set forth by said organizations.
2. Any individual currently employed as a paralegal with a Bachelor's Degree in any field, or who has successfully completed a curriculum of training in paralegal studies and has attained a paralegal certificate from a university; college, or other school of paralegal studies, plus one year of employment holding the job title of paralegal.
3. Any individual currently employed as a paralegal with a high school diploma or equivalent plus seven (7) years experience as a paralegal under the supervision of a member of the Bar, plus evidence of a minimum of twenty (20) hours of continuing legal education credit to have been completed within a two (2) year period.
4. Any individual working as a "free lance" paralegal who qualifies for membership under 1 or 2 above, whether or not currently employed as a paralegal, and who provides written verification from his/her employers of at least six months' employment as a paralegal during the consecutive twelve-month period immediately preceding application for membership.

Associate/Student Members (Non-voting):

1. Any individual who does not meet the requirements above but is employed a paralegal.
2. Any individual who has been employed as a paralegal under the supervision of an attorney, but who is not so employed at the time of the submission of this application.
3. Any individual in good standing in any university, college, junior college, or other school pursuing a course in paralegal studies.
4. Retired paralegals

Sustaining Members (Non-voting):

1. Corporate Membership - Attorneys, law firms, bar associations, corporations, banks and institutions working with or engaged in the legal or paralegal educational field who contribute to the paralegal concept or who are actively involved in the promotion of the paralegal profession and who contribute \$75.00 yearly or any amount in excess thereof.
2. Individual Membership - Any individual that does not meet the requirements of active or associate/student membership and who promotes the paralegal profession by contributing \$75.00 or more yearly to the association.

ATTORNEY ATTESTATION

I hereby attest that _____ is employed by me and is recognized as a paralegal and that he/she is under the supervision and direction of an attorney, is capable of the following as described by the American Bar Association's Standing Committee on Legal Assistants:

- Applying knowledge of the law and legal procedures in drafting legal documents and other papers in certain fields of law;
- Exercising judgment and working independently with respect to assigned tasks, keeping and meeting deadlines;
- Preparing and/or interpreting legal documents for review by an attorney;
- Selecting, compiling and using technical information from such references as digests, encyclopedias or practice manuals; and
- Analyzing procedural problems and recommending solutions in certain fields.

I further attest that applicant has been employed as a paralegal by me for a total of ____ years and ____ months (experience as a legal secretary is not transferable), that applicant's ethical and professional conduct are above reproach, and that he/she is recommended for membership in the Lafayette Paralegal Association.

Signature of Attorney

Date

* Annual dues are due by March 31st for renewing members.

Dues for first-time new members joining late in the fiscal year are pro-rated as follows:

July \$28.00 - Aug. \$24.50 - Sept. \$21.00 - Oct. \$17.50 - Nov. \$14.00 - Dec. \$10.50 - Jan. \$7.00 - Feb. \$3.50

(Sorry, dues for Sustaining Members may not be pro-rated.)

Please make check payable to "Lafayette Paralegal Association".